

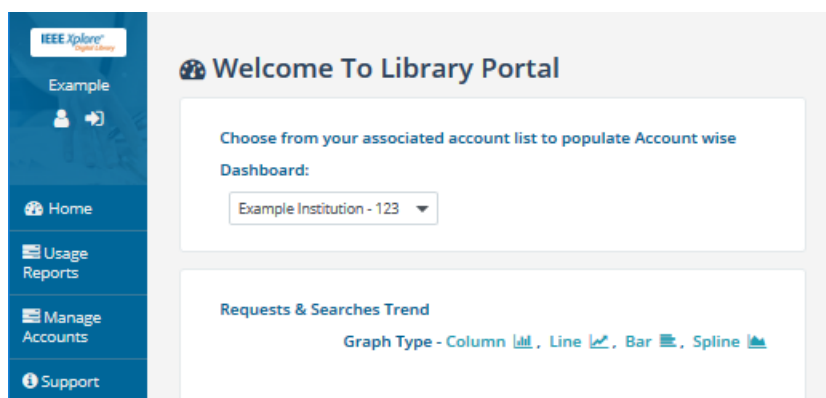
# Using the IEEE *Xplore* Digital Library Usage Statistics Site

Accessing usage statistics at <https://c5ieee.mpsinsight.com/ieee/login>

See how your institution is taking advantage of IEEE *Xplore* with a usage statistics site that offers COUNTER and SUSHI compliant usage reports, improved service, and a user-friendly interface. Note: COUNTER 5 reporting began January 2019.

## Getting Started

View your IEEE *Xplore* usage statistics at:  
<https://c5ieee.mpsinsight.com/ieee/login>



## Access Your Usage Reports

Click on **Usage Reports** in the menu. To generate a report, you must select a report in the **Select Report** dropdown and choose Beginning / End dates.

ACCOUNT NAME	ACCOUNT CODE	ACCOUNT TYPE
UNIV COLLEGE - 123456	123456	INSTITUTION

COUNTER5 Reports	<b>COUNTER4 Reports</b>	COUNTER4 Dynamic	Parent and Child
------------------	-------------------------	------------------	------------------

Select Report: \*

Date: \*   YOP

Metric Type  Data Type

Access Type  Access Method

The required COUNTER reports are referred to as the Master Reports and Standard Views. The other reports provide IEEE customers a more in-depth, COUNTER compliant look into usage.

Update -> Reports are available in **CSV, TSV, XLSX, Email, and Online Preview Formats**. Choose a file format to generate a report.

# Using the IEEE *Xplore* Digital Library Usage Statistics Site

## Edit Your Profile

Select the user profile icon to view your account details. Select Update User Details on the account page to edit your information.

### User Profile

First Name	Rick
Last Name	B
Email ID	example@ieee.org
User Type	LibraryClients
User Role	ADMIN

1 - ACTIVE

example::f9f87fg997f98f98

[Update User Details](#)

### Update Your Account

First Name	<input type="text" value="Rick"/>	Last Name	<input type="text" value="B"/>
Email	<input type="text" value="example@ieee.org"/>	Current Password *	<input type="password"/>
New Password *	<input type="password"/>	Confirm New Password *	<input type="password"/>
Security Question *	<input type="text" value="Bug"/>	Your Answer *	<input type="text" value="Butterfly"/>

[Update](#)

## Manage Your Account

Click [Manage Account](#) to access account details, selections, and permissions.

Select [Manage SUSHI](#) to manage permissions for SUSHI enabled services accessing your COUNTER reports.

Select [Email Alerts](#) to sign up for email notifications when new COUNTER reports are available.

## Help & Support

Click [Support](#) to access Contact Us and FAQs.

Select [Contact Us](#) to contact the help desk with any usage report issues or site questions.

Select [FAQs](#) to view frequently asked questions.